

Tele Civ : 272747

Army Public School Mhow  
Mall Road  
Mhow (MP) – 453 441

1006/APSM/Stu-Diary

07 Jul 2021

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### **TENDER ENQUIRY**

1. Tender is invited for Printing of Student's Diary for the session 2021-22 at Army Public School Mhow.
2. The detailed scope of work are as under :-
  - (a) Size - 5.5" x 8.5"
  - (b) 4 Cover pages with multi colour design in 300 gsm Matte Finish Paper.
  - (c) 128 inner white pages with B/W printing and ruling on 70 gsm M/L Paper.
  - (d) 16 inner yellow pages with B/W printing (70 gsm).
  - (e) Side perforation on 5 sheets..
  - (f) Perfect binding.
  - (g) Total 144 pages excluding cover pages.
  - (h) Quantity required - 3000 copies.
3. You are requested to indicate your acceptance of the above offer based on the terms and conditions as given out in the succeeding paragraphs.
4. Your rate should be include freight, **GST** and other levis . **GST Number** should be mentioned on quotation.
5. **Delivery and Completion Schedule**. One month from the date of issue of Supply order.
6. **Payment**. The payment will be made after supply of full quantities of the diaries as specified above and acceptance of the same.
7. Before final printing, minimum two proof read of the diary should be given for approval.
8. **Liquidated Damages**. If you fail to supply the diaries within the stipulated period, you shall be liable to pay the customer (Principal, Army School Mhow), liquidated damages, at the rate of 1% per week of delay or part there of up to maximum of 10% value of the job, after which the supply order will be cancelled.

9. **Extension Time**. If for any reasons beyond the control of vendor , the vendor is unable to adhere to the contract delivery dates, he may seek extension in delivery dates well in time by sending request in writing in this regard to the Principal, Army Public School Mhow. The Chairman, Army Public School Mhow reserves the right to allow extension subject to such conditions as he may think fit. The decision of the Chairman shall be final and binding.

10. Your quotations addressed to Principal, Army Public School Mhow, Mhow (MP) – 453 441 in **sealed envelopes should be drop in the Tender Box at Army Public School Mhow or be delivered by registered post to Principal, Army Public School Mhow (MP) – 453 441 by 15 Jul 2021**. Tender will be opened on 16 Jul 2021 or subsequent days. Your tenders should conform to the numerical order and appropriate specification of each item given by this school.

(PK Tiwari)  
Principal  
For Chairman