

ARMY PUBLIC SCHOOL MHOW (MP)
PRIVATE UNAIDED SCHOOL
(CBSE AFFILIATION NO 1080003)
TELE NO Mob: 7770974660 /07324-272747

RECRUITMENT OF TEACHING & NON-TEACHING STAFF THROUGH
LSB- I (2025)

1. Applications are invited for the following categories on Contractual (for maximum three academic sessions).

- (i) **TGT.** English, Hindi, Maths, Science, Social Science, Sanskrit, Physical Education & Computer Science, Music.
- (ii) Counsellor, Special Educator.
- (iii) **PRTs.** All Subjects, Computer Science, Art & Craft, PTI, Dance and Music
- (iv) **Non-Teaching Staff & Adm Staff.** Science Lab Attd (Physics), Computer Lab Technician, Adm Supervisor, Head Clerk, UDC, LDC, LDC (Receptionist), Paramedics

2. For Teaching Staff. Applications are invited from candidates who have the following eligibility for appearing in Interview, Teaching Skills, Computer Proficiency Test is as follows: -

- (i) Valid CSB Score Card issued up to 28 Feb 2022.
OR
- (ii) OST Score Card issued up to Year 2024 with a minimum percentile of 70%.

3. **Qualifications Requisites:**

(a) **TGT.**

Essential:

(i) Four years "Integrated Degree Course of Regional College of Education of NCERT in the concerned subject with at least 50 % marks in aggregate.

OR

Post-Graduation with a minimum 55% marks or equivalent grade and three-year integrated B.Ed./M.Ed.

OR

Bachelor Degree with at least 50 % marks in the concerned subjects/ combination of subjects and in aggregate in one of the following: -

S.No	Subjects	Educational Qualification
(aa)	TGT (Sanskrit)	Sanskrit as a subject in all three years of Graduation
(ab)	TGT (Hindi)	Hindi as a subject in all three years of Graduation
(ac)	TGT (English)	English as a subject in all the three years of Graduation
(ad)	TGT (S.St.)	Any two of the following: - History, Geography, Economics and Political Science of which one must be either History or Geography.
(ae)	TGT (Mathematics)	Bachelor degree in Mathematics with any two of the following subjects: - Mathematics, Physics, Chemistry, Economics, Computer Science, Statistics.

S.No	Subjects	Educational Qualification
(af)	TGT(Science)	Bachelor degree in Science with any two of the following:- subjects: - Botany, Zoology, Chemistry and Physics
(ag)	TGT (Computer Science)	BCA or Graduation in Computer Science or BE/B.Tech (Computer Science/IT) or Graduation in any subject and A level course from DOEACC, Min of Info & Communication & Technology, GOI

- (ii) B Ed or equivalent degree from a recognized University.
 (iii) Pass in Central Teacher Eligibility Test (CTET)/ Teachers Eligibility Test (TET), conducted by CBSE/ State Govts in accordance with the guidelines framed by the NCTE for the purpose.
 (iv) Proficiency in teaching in English Medium.
 (v) Desirable : Knowledge of Computer Application.

(b) **TGT - PET.**

Essential:

- (i) Bachelor's degree with Physical Education as an elective subject with 50% marks.

OR

Bachelor's degree with physical Education as an elective subject with 45 % marks and participation in National or State or Inter University competition in sports or games or athletics recognized by Association of Indian University or Indian Olympics Association.

OR

Bachelor's degree with 45 % marks and having participated in National or State or Inter-University sports or games or athletics.

OR

For deputed in-service candidate (i.e. trained Physical Education Teachers/Coaches)- Graduation with 45 % marks and at least 3 years of teaching experience as per National Council for Teacher Education (Recognition Norms & Procedure) Regulations, 2009.

OR

Graduation in Physical Education with 40 % Marks

OR

Graduation with Physical Education as an elective subject with 40 % marks

OR

Graduate who participated school, Inter-Collegiate in sports/games or passed NCC 'C' Certification in accordance with the National Council for Teacher Education (Recognition Norms and Procedure) Regulations, 2007 notified on 10.12.2007

OR

Graduation in Physical Education i.e., B.P.Ed. course (or its equivalent) of 3 years duration.

OR

Graduate having represented State/University in sports/games/athletics.

OR

Graduate who has secured 1st, 2nd or 3rd position in Inter-Collegiate sports/games tournaments/possessing NCC 'C' Certificate or passed basic course in Adventure Sports.

OR

Graduate with one-year training programme in Sports Science, Sports Management, Sport Coaching, Yoga, Olympic Education, Sports Journalism etc. (in accordance with the National Council for Teacher Education Form of application for recognition, the time limit of submission of application, determination of norms and standards for recognition of teacher education programmes and permission to start new course or training) Regulations, 2002 notified on 13.11.2002

And

- (ii) Bachelor of Physical Education (B.P.Ed) of at least one year duration (or its equivalent) from any National council for Teacher Education recognized institution.

(c) **TGT (Music).** (Instrumental)

Essential:

Graduate in/with Music from a recognised University

OR

Higher Sec./ Senior Secondary with anyone of the following:

- (i) Sangeet Visharad Examination of the Gandharva Mahavidyalaya Mandal. Bombay.
- (ii) Sangeet Vid Examination of the Indira Kala Sangeet Viswavidyalaya, Khairagarh (M.P)
- (iii) Sangeet Prabhakar Examination of the Prayag Sangeet Samiti (Academy of Music) Allahabad.
- (iv) Sangeet Visharad Examination of Bhatkhande Sangeet Vidyapeeth Lucknow (Previously Marris College of Hindustani Music, Lucknow).
- (v) Final Examination of the Madhava Sangeet Mahavidyalaya Lashkar, Gwalior.
- (vi) Highest Examination of Baroda School of Music .
- (vii) The final Examination of Sanskar Gandharva Vidyalaya, Gwalior.
- (viii) Sangeet Ratna Diploma awarded by the Director. Department of Education, Madhya Pradesh.

OR

The new Diploma Degrees awarded by the concerned agencies institutions in lieu of V to VIII above.

OR

Following Degree/Diploma awarded by Prachin Kala Kendra Chandigarh:

- (a) Sangeet Bhaskar with graduation in any discipline of Prachin Kala Kendra.
- (b) Sangeet Nritya Bhusan with graduation in any discipline

(d) **Counsellor.** Graduate with Psychology with a Certificate or Diploma in Counselling with minimum experience of three years as Wellness Teacher / Counsellor.

(e) **Special Educator.** Graduation with B Ed (Spl Edu) or B Ed General with one year diploma in Special Education.

(f) **PRT.**

Essential:

(i) Graduate holding Bachelor's degree with at least 50% marks in the concerned subject/combination of subjects and in aggregate.

(ii) B.El.Ed./ 02-year D.El.Ed.

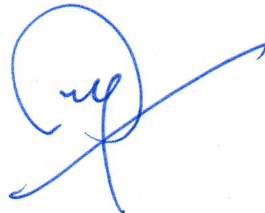
OR

In case suitable candidates with D.El.Ed / B.El.Ed qualifications are not available, candidates with B.Ed. or Integrated B.Ed. can also apply with fulfillment of the condition of six-month PDPET/Bridge Course from an NCTE recognized institute as when NCTE approves any institute to conduct the said course within two years of recruitment as PRT or commencement of the course whichever is later.

(iii) Pass in Central Teacher Eligibility Test (CTET)/Teachers Eligibility Test (TET), conducted by CBSE/State Govt in accordance with the guidelines framed by the NCTE for the purpose.

(iv) Proficiency in teaching in English medium.

(v) Knowledge of Computer Application is desirable



(f) **PRT (Dance)** . Degree/Diploma in Dance or concerned field. Experienced and knowledge with a good communication skill in English is mandatory.

(g) **PRT (Music)**.

Graduate in/with Music from a recognised University

OR

Higher Sec./ Senior Secondary with anyone of the following:

(aa) Sangeet Visharad Examination of the Gandharva Mahavidyalaya Mandal. Bombay .

(ab) Sangeet Vid Examination of the Indira Kala Sangeet Viswavidyalaya, Khairagarh (M.P)

(ac) Sangeet Prabhakar Examination of the Prayag Sangeet Samiti (Academy of Music) Allahabad.

(ad) Sangeet Visharad Examination of Bhatkhande Sangeet Vidyapeeth Lucknow (Previously Marris College of Hindustani Music, Lucknow).

(ae) Final Examination of the Madhava Sangeet Mahavidyalaya Lashkar, Gwalior.

(af) Highest Examination of Baroda School of Music .

(ag) The final Examination of Sanskar Gandharva Vidyalaya, Gwalior.

(ah) Sangeet Ratna Diploma awarded by the Director. Department of Education, Madhya Pradesh.

OR

The new Diploma Degrees awarded by the concerned agencies institutions in lieu of (ae) to (ag) above.

OR

Following Degree/Diploma awarded by Prachin Kala Kendra Chandigarh:

(aa) Sangeet Bhaskar with graduation in any discipline of Prachin Kala Kendra.

(ab) Sangeet Nritya Bhusan with graduation in any discipline

(h) **PRT (PTI)**

Essential

(i) Bachelor's degree with Physical Education as an elective subject with 50% marks.

Or

Bachelor's degree with physical Education as an elective subject with 45 % marks and participation in National or State or Inter University competition in sports or games or athletics recognized by Association of Indian University or Indian Olympics Association.

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Bachelor's degree with 45 % marks and having participated in National or State or Inter-University sports or games or athletics.

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And

(ii) Bachelor of Physical Education (B.P.Ed) of at least one year duration (or its equivalent) from any National council for Teacher Education recognized institution.

(j) **PRT (Art and Craft)**. Diploma in Drawing & Painting (Regular)/BFA / MFA.

(k) **PRT (Computer Science)**. BCA or Graduation in Computer Science or BE/B.Tech (Computer Science/IT) or Graduation in any subject and A level course from DOEACC, Min of Info & Communication & Technology, GOI. B.El.Ed./ 02-year D.El.Ed degree from a recognized University. Pass in Central Teacher Eligibility Test (CTET)/ Teachers Eligibility Test (TET), conducted by CBSE/ State Govts in accordance with the guidelines framed by the NCTE for the purpose.

Qualification Criteria for TGT & PRT. The requisite qualifications are as under:-

Ser No	Post	Minimum Qualifications			
		Education	Aggregate %	Professional	Aggregate %
(i)	TGT	Graduation	50*	B. Ed	50
(ii)	PRT	Graduation	50*	D.El.Ed./B.El.Ed. In case candidates with D.El.Ed / B.El.Ed qualifications are not available, candidates with B.Ed. can also be selected. B Ed qualified candidates will have to subsequently undergo a six-month PDPET/Bridge Course from an NCTE recognized institution as and when NCTE approves any institution to conduct the said course within two years of recruitment as PRT or beginning of the course whichever is later.	50

Note 1.

(i) In addition to the minimum aggregate percentage mentioned in the table above, a candidate should have scored no less than 50% marks in each of the subjects in which they have graduated/ post-graduated. Detailed mark sheets will be scrutinized during the interview.

(ii) *A Post-Graduate with less than 50% aggregate marks in Graduation can also apply for the post of a TGT / PRT, provided the candidate has scored a minimum of 50% or more aggregate marks in Post-Graduation.

*Amendment as per letter B/45706/CSB-Teachers/ANES
Dated 29 Jan 2025.*

(Signature)
30 Jan 2025

(l) **Non Teaching Staff & ADM Staff**

(aa) **Head Clerk.** Preferably an Ex Serviceman of Clerk category upto the age of 55 years. 5-10 years' experience in Office Management, account handling as Head Clerk with high proficiency in staff duties and drafting experience. Computer savvy - MS Office etc. Minimum Graduate in case of civilian. Should not have any disciplinary case against him in the entire service.

(ab) **Adm Supervisor.**

Mandatory :

- (i) Should preferably be retired JCO / Honorary rank having administration experience.
- (ii) Should be of age less than 55 years at the time of joining. For ESM, it should be 57 years.
- (iii) Should have basic knowledge of: -
 - (aa) Handling of master ledgers of stores.
 - (ab) Stores / equipment maintenance and man management.
- (iv) Should not have left services on disciplinary /dismissal grounds.
- (v) Should be computer savvy.

Preferred :

- (i) Should be security course qualified.
- (ii) Adequate working knowledge in computer.
- (iii) Should be SHAPE-I or SHAPE-II (less 'S' factor)

(ac) **UDC.**

- (a) B. Com. or fifteen years of service as a clerk (for Ex-Servicemen). Computer literate (MS Office, Tally etc.)
- (b) Computer Savvy (12000 key depression per hour). Knowledge of relevant software applications used by Schools.
- (c) 5 years' experience as a clerk or an accounts clerk in a reputed organization; preferably a school.

(ad) **LDC.**

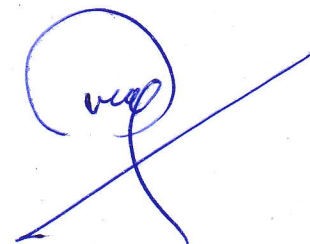
- (a) Graduate or ten years of service as a clerk (for Ex-Servicemen). Computer literate.
- (b) Knowledge of Computer MS Office (Speed 12000 key depression per hour).
- (c) Basic knowledge of accounting

(ae) **LDC,Receptionist.** Same as laid down for LDC, with good communication skills.

(af) **Paramedic.** 10+2 and diploma in nursing with minimum five years of experience. A female Paramedic should be given preference.

(ag) **Science Lab Attendant (Phy).** 10+2 with Science and Computer literate.

(ah) **Computer Lab Technician.** Minimum 10+2 with one year Diploma in Computer Science and knowledge of Hardware, Peripheral and Networking.



4. **Age and Experience Criteria of Teaching Candidates.** As on 01 April 2025, the age and experience of the candidate should be as under: -

(a) **Army Spouses.**

Ser No	Age (in years)	Minimum(Teaching) Experience Required	Remarks
(i)	0-40	Nil	-
(ii)	40 to 57	05 years	Experience is cumulative

(b) **Army Spouses (Weightage).**

Ser No	Experience in years	Weightage in Points for Interview Selection Process	Remarks
(i)	With No Experience	04	-
(ii)	05 yrs and above	08	-
(iii)	07 yrs and above	09	-
(iv)	09 yrs and above	10	-

Note 1. For Ser 3 (a) (ii) Experience should be in the appropriate category (For PGT category the candidate should have worked as PGT/TGT. Experience gained as PRT in the same period shall not be counted for appointment as PGT. For the post of TGT, experience gained as PRT shall however be accepted and as per extant qualifications laid down by regulatory bodies).

(c) **Others (Experience).**

Ser No.	Age (years)	Minimum(Teaching) Experience Required	Remarks
(i)	Below 40	Fresh Candidates (No Teaching Experience)	-
(ii)	40-57	05 years	In last ten years

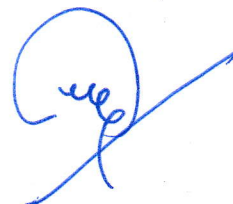
Note 2. For 3 (c) (ii) 05 years experience is mandatory in the appropriate category in the last ten years (For PGT category the candidate should have worked as PGT/TGT. Experience gained as PRT in the same period shall not be counted for appointment as PGT. For the post of TGT, experience gained as PRT shall however be accepted and as per extant qualification laid down by regulatory bodies).

5. **FOR NON TEACHING AND ADM STAFF.** Age Limit as on 01 Apr 2025:

(a) For fresh Candidates (less than five years' experience) - Below 40 years

(b) For experienced candidates - Below 57 years (Including ESM). To avail of age relaxation between 40 and 57 years, 05 years' experience should be in the appropriate category in the last 10 years.

6. **Pay & Allowances:** As per AWES Rules and Regulations.



7. Eligible candidates can download application forms from the school website (www.apsmhow.edu.in). The application duly completed in all respects along with attested copies of requisite mark sheets and experience certificates, should reach by post to the School Office on or before **12 Feb 2025 Time 1530 hours** alongwith the **DD of Rs 250/- in favor of Army Public School, Mhow** (No cash payment allowed). Final dates for interviews will be between 03 to 06 Mar 2025.

8. Only shortlisted candidates will be called for interview through mail/ telephonically, intimated the date/ time of interview. The school management reserve all rights to increase / decrease/ cancel any vacancy without assigning any reason. No application form will be accepted via email. No TA/DA is admissible for the candidate appearing in interview.

9. **Please do fill separate forms for each post.**

Vice Principal

Principal

